



CITY OF SPRINGDALE
Position Description

POSITION TITLE: Firefighter-Driver-Operator

Exempt (Y/N): No

DEPARTMENT: Fire

DATE PREPARED: July, 2012

SUPERVISOR: Captain

SUMMARY

The incumbent is responsible to drive and operate emergency vehicles and other equipment in a safe and effective manner. Maintain all equipment in good working order. Ensure that all safety rules and regulations are followed. This position is responsible to perform job duties in an accurate manner in order to protect the life and property of the citizens of the City of Springdale.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

1. Safely deliver crew members and equipment to the scene of all types of emergencies, EMS; Fire; Haz-mat; MVA; Extrication; Technical Rescue; Aerial Operations.
2. Check all equipment, perform minor maintenance on the apparatus and equipment and record any apparatus maintenance problems.
3. Familiarity with buildings and streets in immediate coverage area and outlying areas of the City.
4. Mentoring and training of Driver/Operators and Firefighters and required to maintain EMT status.
5. Operating the pumps and delivering water supply; aerial devices, and other equipment at working fires.
6. Perform recordkeeping and completion of computer forms for daily truck checks, time clock recording and all other required forms.
7. Public education and station tours on a daily basis.
8. Perform pump and hose test as scheduled.

9. Perform other related duties as required or assigned.

Budget Responsibility:

No responsibility

Facilities and Equipment Responsibility:

\$ 950,000 Total value

EDUCATION AND EXPERIENCE

High school diploma or GED plus specialized training and/or additional college courses and three years of related experience and/or training; or equivalent combination of education and experience and up to 6 months of management experience.

LANGUAGE SKILLS

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

CERTIFICATES, LICENSES, REGISTRATIONS

Must possess a valid Driver's License, Firefighter I & II Standards Certificate, Arkansas EMT Certificate, Hazardous Material Operations Level, CPR, obtain NIMS ICS 100, 200 and 700 certification and Arkansas Fire Academy – Driver Operator Certificate.

INTERNAL COMMUNICATIONS

Regular contacts within the department and with other departments as needed.

EXTERNAL COMMUNICATIONS

Regular contacts with citizens and community groups as needed.

USE OF EQUIPMENT AND/OR COMPUTERS

Regular use of highly complex machines and fire pumps and aerial apparatus equipment; specialized firefighting and rescue equipment, two way radio, etc.

OTHER SKILLS AND ABILITIES

Ability to utilize both internal and external resources to obtain information and data necessary to carry out routine assignments and special projects. Must have ability to establish and maintain effective working relationships with management and staff.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions and expectations.

While performing the functions of this job, the employee is regularly required to talk or hear. The employee frequently is required to stand, walk, and sit. The employee is occasionally required to use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. The employee must regularly lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is occasionally exposed to wet/and or humid conditions, moving mechanical parts; high, precarious places, fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; extreme cold; extreme heat; risk of electrical shock; works with explosives; risk of radiation; and risk of vibration.

The noise level in the work environment is usually loud.